



**Announcement of Faculty of Liberal Arts, Thammasat University  
On Subsidy for Research Presentation in an International Conference  
B.E. 2563**

---

In compliance with the Faculty of Liberal Arts', Thammasat University, policy to encourage research and innovation creation to ensue change in the national and international social development, the Faculty of Liberal Art deems it appropriate to offer subsidies for research presentation in an international conference under the criteria and administration prescribed in this Announcement.

By virtue of Article 16, Paragraph 3 in the Regulation of Thammasat University on Administration of Thammasat University's Research and Research Funds, B.E. 2561, with reference to the resolution of the Faculty of Liberal Arts' Research Development Committee in the meeting 1/2563 on 26 February B.E. 2563 and that of the Faculty of Liberal Arts' Administrative Committee in the meeting 3/2563 on 20 April B.E. 2563; be it, enacted by the Dean of the Faculty of Liberal Arts, as follows:

1. This Announcement is called "Announcement of Faculty of Liberal Arts, Thammasat University, on Subsidy for Research Presentation in an International Conference, B.E. 2563"

2. This Announcement shall come into force as from the day following the date of its publication.

3. Announcement of Faculty of Liberal Arts, Thammasat University, on Subsidy for Research Presentation in an International Conference, B.E. 2562 and Announcement of Faculty of Liberal Arts, Thammasat University, on Subsidy for Research Presentation in an International Conference (Volume 2), B.E. 2562 shall be abrogated.

4. The payment according to this Announcement shall be made from the Faculty of Liberal Arts' Research Fund.

5. In this Announcement:

"University" means Thammasat University.

"Faculty" means the Faculty of Liberal Arts.

"Committee" means the Faculty of Liberal Arts' Research Development Committee.

"Subsidy for Research Presentation in an International Conference" means a subsidy for a research presentation in an international conference held in Thailand or abroad.

“International Conference” means a conference or seminar whose organizing committee comprises of experts whose works are accredited in that particular field; or whose peer review committee comprises of experts in that particular fields.

**6.** The Faculty offers subsidies for research presentation in an international conference under the following criteria and rates:

(1) Presentation in Thailand and countries in the Southeast Asia region: actual costs, not exceeding 30,000 baht per person, per trip.

(2) Presentation in East Asia, South Asia and Singapore: actual costs, not exceeding 50,000 baht per person, per trip.

(3) Presentation in the Middle East, Australia, New Zealand, Turkey, Japan, Russia and countries in the Commonwealth of Independent States: actual costs, not exceeding 80,000 baht per person, per trip.

(4) Presentation in USA, Canada, European and South American countries: actual costs, not exceeding 120,000 per person, per trip.

**7.** Grantees of subsidies for research presentation in an international conference held in Thailand may apply for subsidies for actual expenses within the prescribed rates for these items:

(1) Economy return travel fare on straight-forward routes

(2) Conference presentation registration fee

(3) Daily allowances, according to the Government’s rate and the itinerary

(4) Accommodation, according to the Government’s rate and the itinerary

(5) Other necessary expenses, as prescribed in the Royal Decree and approved by the Committee.

**8.** Grantees of subsidies for research presentation in an international conference held overseas may apply for subsidies for actual expenses within the prescribed rates for these items:

(1) Economy return airfare on straight-forward routes

(2) Conference presentation registration fee

(3) Daily allowances, according to the Government’s rate and the itinerary

(4) Accommodation, according to the Government’s rate and the itinerary

(5) Health and accident insurance

(6) Visa fee

(7) Other necessary expenses, as prescribed in the Royal Decree and approved by the Committee.

**9.** The applicant shall have the following qualifications:

(1) The applicant is a Faculty personnel: lecturers, foreign faculty members, civil servants, University personnel, personnel hired with the Faculty income budget, who has worked in the Faculty for no less than 1 year.

(2) The applicant is in active service on the date of the application.

(3) The applicant is not on a study leave or sabbatical leave, or is not temporarily transferred to work in another office.

(4) The applicant has no overdue work to be submitted to the Faculty and the University.

(5) The applicant can submit an application for a subsidy for research presentation in an international conference not more once per fiscal year, and the application must include the paper which previously received a subsidy and has been published or has been accepted as a research paper in SCOPUS or ISI databases or in group 1 in particular of the Thai-Journal Citation Index's (TCI) national academic journals.

**10.** The criteria for granting a subsidy are as follows:

(1) The research presentation must create or develop a body of knowledge in humanities and social science, or be relevant to the Faculty's academic affairs, and the research presentation must derive from a research project funded by the Faculty, by internal or external bodies, or self-funded.

(2) The research presentation must be based on the research conducted or co-researched by the applicant. In the case that the applicant is a co-researcher, s/he must have contributed to no less than 50 percent of the research work and is the principle researcher.

(3) In the case that the applicant is the principle researcher and contributes to no less than 50 percent of the research work, and the co-researcher is a Faculty Member and wishes to co-present the work; s/he can apply for a subsidy for research presentation at the following rates:

(a) Presentation in Thailand and countries in the Southeast Asia region: not exceeding 30,000 baht per trip.

(b) Presentation in East Asia, South Asia and Singapore: not exceeding 50,000 baht per trip.

(c) Presentation in the Middle East, Australia, New Zealand, Turkey, Japan, Russia and countries in the Commonwealth of Independent States: not exceeding 80,000 baht per trip.

(d) Presentation in USA, Canada, European and South American countries: not exceeding 120,000 baht per trip.

(4) In the case that the applicant co-researches with a student in the Faculty of Liberal Arts, the applicant must contribute to no less than 50 percent of the research work and is a principle researcher.

(5) The committee will prioritize applications, observing the following criteria:

First priority, applicants who have never been granted a subsidy for research presentation in an international conference.

Second priority, applicants who have a research grant contract or a complete research report.

Third priority, applicants who have previously been granted a subsidy for research presentation in an international conference, must have evidence that the paper which previously received a subsidy has been published or has been accepted as a research paper in SCOPUS or ISI databases or in group 1 in particular of the Thai-Journal Citation Index's (TCI) national academic journals.

(6) The Committee's consideration is final.

**11.** The process of application is as follows:

(1) The applicant may submit an application at least 2 months prior to the conference presentation.

(2) The applicant submits an application form and the following documents to the Committee:

(a) An application form for a subsidy for research presentation in an international conference

(b) An acceptance letter from the conference organizers

(c) An abstract approved by the conference/seminar organizers

(d) Details of the conference/seminar

(e) Research grant contract or a complete research report (if any)

(f) A letter certifying the applicant's contribution in the research work (if the applicant is a co-researcher)

(g) Airfare quotation

(3) After the research presentation, the grantee has to submit a report on the research presentation at an international conference to the Committee within 1 month.

Announced on **12** May, B.E. 2563

*P. Sripicharn*

(Assistant Professor Dr. Passapong Sripicharn)

Dean of the Faculty of Liberal Arts